

Administrator: Mariagnes Menden

Registration & Fees

- **Registration Fee**
 - **A one time fee of \$25 must be paid at registration for both before and after school care.**
- **Hourly Fee**
 - **Before School Care: \$5.50 for one child, \$8.00 for two children, \$12.00 for three children per day.**
 - **After School Care: \$5.50 per hour for one child, \$8.00 per hour for children, \$12.00 per hour for three children.**

Payment

- **Payment must be made on the last day of the week, usually Friday. It is the parent's responsibility to see that payment is made on time.**
- **There will be a \$5.00 charge for late payments. If the payment is continually late, it may result in the removal of the child from the program.**
- **Be sure to check the Monthly School Calendar for early dismissal days and no school days.**

General Info

- **The program will begin on the first full day of school and continue through June, Monday through Friday. There is no after school care on the last day of school.**
- **Before School Care Hours are 6:00 a.m. – 7:45 a.m.**
- **After School Care Hours are 3:00 p.m. – 6:00 p.m and Wednesdays 2:00 p.m. - 6:00 p.m.**
- **Both programs meet in Fennessey Hall.**
- **If a child is behaving in an inappropriately or refusing to obey the supervisory staff, he/she will be dismissed from the program.**
- **Medical and emergency information sheets are required for each child. The child cannot be in the program until the director has received this information.**
- **The program administrator will be glad to answer any questions you might have relating to the Extended Day Care Program.**

Before School Care

- **Please bring your child to the west (Fennessey) doors, ring the bell, and wait until your child is safely inside the building.**
- **Children are permitted to read, do homework, or play quietly in the morning.**

- **Children are permitted to have a breakfast snack or juice, that they brought from home.**

After School Care

- **The After School Program is structured to allow time for a snack, homework, outside play, weather permitting, indoor games, crafts, computer usage.**
- **If students wish to bring a game to After School Care, prior permission must given by the director.**
- **No electronic games and/or cell phones are permitted in school or this program.**

After School Care Schedule

- **3:00 p.m. All grades to Fennessey Hall (lunchroom)**
- **3:00 – 3:30 p.m. Snack Time**
- **3:30 p.m. The group is divided (K- Grade 2) and (Grades 3-8) and as a group, works on homework, or plays outside/inside.**

For the Safety of All Students

- **After school care children are dismissed from the west (Fennessey Hall) only.**
- **When picking up your child/ren, please ring the bell at the Fennessey door.**
- **A child sent to After School Care will be released to the care of those adults listed on the registration form only, or with prior knowledge to a designated person.**
- **If you know you will be late picking up your child, please call the school office before 2:30 p.m. at 773-735-0772.**

Please be aware that if a child is not picked up by 6:00pm, an additional fee of \$5 for the first 15 minutes and \$1 per minute thereafter will be charged.